

LAMPASAS CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS
109 EAST FIFTH STREET
LAMPASAS, TEXAS
MAY 16, 2024
8:30 A.M.
MINUTES

- I. CALL TO ORDER-The meeting was called to order by Marshal Brewer. Members present: Marshal Brewer, Phil Garrett, David Barclay, Chris Harrison, and Bill Peterson.
- II. OPEN FORUM-No one signed up for open forum.
- III. CONSENT AGENDA
 - A. APPROVAL OF MINUTES FROM MAY 2, 2024
Mr. Barclay moved to approve the minutes from May 2, 2024. Mr. Garrett seconded, and the vote was unanimous.
 - B. APPROVAL OF BILLS & PAYROLL FOR APRIL
Mr. Harrison moved to approve bills & payroll for April. Mr. Garrett seconded, and the vote was unanimous.

EXECUTIVE SESSION

THE BOARD OF THE LAMPASAS CENTRAL APPRAISAL DISTRICT WILL MEET IN CLOSED EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, CHAPTER 551, AS FOLLOWS:

- I. EXECUTIVE SESSION FOR CHIEF APPRAISER EVALUATION-The board met in executive session.
- II. ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION-The board adjourned executive session and reconvened regular session.

REGULAR SESSION

- IV. DISCUSSION ON AUDIT REPORT FOR 2023 BY ROBERTS & MCGEE, TAKE APPROPRIATE ACTION-Cara Hilbrich from Roberts & McGee, CPA presented the 2023 audit report at the April 18, 2024 board meeting. Ms. Hilbrich stated it was a clean audit with no significant findings. Lori Hickson CPA for Lampasas CAD was unable to review the audit prior to the April meeting. She has now reviewed the audit. Mr. Barclay moved to accept the 2023 Audit Report by Roberts & McGee. Mr. Harrison seconded, and the vote was unanimously approved.
- V. DISCUSS AND REVIEW APPRAISAL REVIEW BOARD HEARING PROCEDURES-The board reviewed the 2024 Appraisal Review Board hearing procedures.
- VI. DISCUSSION AND ACTION ON NEW CREDIT CARD VENDOR-Lampasas CAD currently has a contract with Governmental Data Services whose service fees are 4.0% on each credit card transaction, and payments are hand entered by the district. The district contacted surrounding appraisal districts regarding their credit card vendors. Certified Payments is used by most of those districts. Their service fees are 2.5% on each credit card transaction, and payments are imported into the district's software. Mr. Garrett moved to change the district's credit card vendor from Governmental Data Services to Certified Payments. Mr. Peterson seconded, and the vote was unanimous.
- VII. DISCUSSION AND ACTION ON PRELIMINARY BUDGET-The board discussed the preliminary budget. Susan Jones shared a slideshow presentation with the board to be presented to the taxing units. The board discussed revisions to be made, the 2025 salary study, health insurance, three additional employees, and other budget line items. No action was taken.
- VIII. REVIEW 2025 PROPOSED BUDGET AND SET DATE AND TIME FOR BUDGET HEARING-The board discussed the setting date and time for the 2025 Budget Hearing. This item was tabled, and the board will meet on May 23, 2024 to discuss it further.
- IX. ADJOURNMENT-Mr. Garrett moved to adjourn. Mr. Barclay seconded, and the vote was unanimous.

THE BOARD MAY, IN ITS DISCRETION, ADJOURN TO EXECUTIVE SESSION TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. et seq (THE TEXAS OPEN MEETINGS ACT) INCLUDING:
SEC 551.071; CONSULTATION WITH LEGAL COUNSEL
SEC 551.074; PERSONNEL MATTERS